



# Report of the PhD Advisory Committee meeting

## Details about the meeting

Doctoral researcher	<i>name</i>	<i>signature</i>
PAC member	<i>name</i>	<i>signature</i>
PAC member	<i>name</i>	<i>signature</i>
PAC member	<i>name</i>	<i>signature</i>
<i>other participant</i>	<i>name</i>	<i>signature</i>
<i>other participant</i>	<i>name</i>	<i>signature</i>
<i>other participant</i>	<i>name</i>	<i>signature</i>

Date: \_\_\_\_\_ Place: \_\_\_\_\_

## Topic of the thesis

## Project schedule

Starting date	End of current funding
_____	<i>(date)</i>
Funding available until	Thesis submission
<i>(date)</i>	<i>(planned date)</i>

## Progress of the project

Do you expect the PhD researcher to finish on schedule? If not, why?

Overall Progress of the project so far - What works well? Where do you see **potential for improvement**?



## Milestones

Please comment on the **research questions** & the **work plan** of the project (considering the funding period: enough focus?).

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What are your **career plans**? Do you want to continue in science/academia or do you want to go into industry?

Which **publications** have been / should be written as part of the thesis project? When? Comment on the proposal.



A large, empty rectangular box with a light gray background, intended for the student to provide details about publications related to their thesis project.

Which **conferences & meetings** should be attended?

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Which **collaborations** inside and outside the IMPRS are crucial for the project?

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What should be achieved during the foreign **research stay**? When should it take place?



[Large empty text area for the response to the question: "What should be achieved during the foreign research stay? When should it take place?"]

## General remarks

Is the PhD researcher able to orally present his/her work adequately?

[Empty text area for the response to the question: "Is the PhD researcher able to orally present his/her work adequately?"]

Is the PhD researcher able to present his/her work in writing adequately?

[Empty text area for the response to the question: "Is the PhD researcher able to present his/her work in writing adequately?"]

Which methods should be learned/improved? Any recommendations to improve the background knowledge?

[Empty text area for the response to the question: "Which methods should be learned/improved? Any recommendations to improve the background knowledge?"]

Do you recommend any soft skill or language courses?

[Empty text area for the response to the question: "Do you recommend any soft skill or language courses?"]



Comments on the choice of courses and other elements of the additional curriculum (*During the 3 years of the PhD project 20 credit points must be collected according to the guidelines of the IMPRS-agreement in a way that is most beneficial for the scientific development of PhD researcher.*)

## Working environment / feedback of the PhD researcher

Please describe briefly the working environment of the PhD researcher (list important facilities and equipment available to carry out the thesis project). The PhD researcher shall comment on the feasibility of the project from his/her point of view.

The main adviser should leave the room for this part of the discussion (and return for a wrap-up).



## Date for next meeting

PAC meetings should take place at least 5 months, 12 months and 24 months after the start of the PhD project. In between and afterwards on demand.

## Date for the de-briefing

The de-briefing between the doctoral researcher and the coordinator should take place a few days after the PAC meeting.

## Proposal / progress report

If substantial changes to the work plan / the research questions have been discussed, the PhD proposal or progress report should be revised and circulated again.

Should the proposal/report be revised?

Until when?

## Comments

Please state any comments and additional information that you consider important here.